



**Master Policy:** To maintain a happy, safe and effective school for overseas families living in Singapore

## ENGLISH CREDIT COURSE 2019 REGISTRATION FORM

**High School English Credit Course**

**S\$2,850.00 for 3 weeks (Full Day from 9:00am to 3:30pm)**

Fees are inclusive of GST, Daily Lunch and Snacks.

High School English Credit Course Dates			
Day	Week 1	Week 2	Week 3
Monday	10 June 2019	17 June 2019	24 June 2019
Tuesday	11 June 2019	18 June 2019	25 June 2019
Wednesday	12 June 2019	19 June 2019	26 June 2019
Thursday	13 June 2019	20 June 2019	27 June 2019
Friday	14 June 2019	21 June 2019	28 June 2019

### A. Information of Student / Participant

*(Please delete [\*] as appropriate)*

Name of Student / Participant: ..... Gender: \*F / M Age: ..... Date of Birth: .....

Immigration Pass Type: \*Singaporean / Singapore PR / Dependant's Pass / Student's Pass / Others: .....

NRIC / FIN / Passport Number: ..... Nationality: ..... Native Language: .....

Are there any relevant medical conditions the school should be aware of?: .....

Any allergies (food, medication, etc.)?: .....

Daily lunch (for Full Day program only) and Snacks will be provided : \* Vegetarian / Non-vegetarian

Is the child studying at OFS?: \*YES / NO

(If 'NO', please provide the child's current school name ..... and grade level .....

### B. Information of Parents / Guardian

Mother: .....(Name) .....(Contact Number)

.....(Email Address)

Father: .....(Name) .....(Contact Number)

.....(Email Address)

Guardian: .....(Name) .....(Contact Number)

.....(Email Address)

Billing Address: .....

### C. Terms and Conditions

- Registration is only **confirmed** upon full payment of fees.
- Fees paid are not refundable or transferable, in particular, fees paid are not refundable for any classes cancelled in the event of bad weather (including haze, heavy rain, strong wind, etc.), outbreak of diseases, and other circumstances not within the school's control.
- The school reserves the right to cancel an activity. In the instance of an activity cancellation, fees will be pro-rated and refunded accordingly.
- All communication will be done via email. Please check your email regularly.

### D. Note

- Registration forms can be obtained from the Enrichment Program Office, school website or from the main reception.
- School Bus [#] and Shuttle Bus services will be available before and after the High School English Credit Course activities.  
(# Please contact Season Bus Services directly at 6778-8983 or fax to 6778-8639)
- Please use a separate form for each child.
- All registration forms must be signed and returned to the Enrichment Program Office by **Friday, 7 June 2019**.
- Payment can be made via cash, cheque, credit card or NETS. If paying by cheque, please make payable to "**Overseas Family School Limited**". At the back of the cheque, please also indicate the name of the child.
- If you have any enquiries, please contact the Enrichment Program Office at the Overseas Family School as below:

#### Overseas Family School

#### Enrichment Program Office

#### A06-18 Level 6 Administration Block

Tel: (65) 6738-0211      Ext. 258/259

Fax: (65) 6733-8825      Email: [enrichment\\_program@ofs.edu.sg](mailto:enrichment_program@ofs.edu.sg)

I undertake that I will not hold Overseas Family School Limited, its holding company Overseas Education Limited, their respective directors and employees, or the personnel responsible for conducting the activities or courses, liable for any injury sustained by my child whilst participating in any High School English Credit Course activities.

By submitting this form, I acknowledge and agree that Overseas Family School Limited and its relevant High School English Credit Course service provider(s) may collect, use and disclose all information and personal data provided by me for the purposes of the High School English Credit Course activities.

\_\_\_\_\_  
Academic Advisor

\_\_\_\_\_  
\*Parent / Guardian Signature  
(Please delete [ \* ] as appropriate)

\_\_\_\_\_  
Date Submitted

#### OFFICIAL USE:

Cash / Cheque / Credit Card / NETS: \_\_\_\_\_

Amount Received: \_\_\_\_\_

Invoice Number: \_\_\_\_\_

Receipt Number: \_\_\_\_\_